



Department of Environmental Services

1775 Ashley River Rd., Charleston, SC 29407

(843) 769-2413

ljones@standrewspsd.org

Employment Application

Drug test required

Personal Information

SSN _____

Name _____
Last First Middle

Address _____
Street

City State Zip Code

Phone () _____ Email _____

Desired Position

Applying for (please check one): Mechanic _____ Driver _____ Laborer _____

Salary Requirement: \$ _____/Hour Date available to start: _____

Military Experience

Have you served in the U.S. Armed Forces? Yes _____ No _____

If yes, what branch? _____

Dates Employed From _____ to _____
Month/Year Month/Year

Specialized training in _____

Are you active U.S. Reserve or U.S. Guard? Yes _____ No _____

Education

	Name & Location of School	# of Years Attended	Year Graduated or GED (if applicable)
High School			
College			
Technical College			
Trade			

Please list any additional skills: _____



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Employment History

*Please list your last **three** employers, beginning with your most recent. Include any military, part-time or volunteer work and any periods of unemployment. Please explain any periods of unemployment.*

Company Name _____ Address: _____

Dates Employed From _____ to _____ Job Title _____
Month/Year Month/Year

Job Description _____

Reason for leaving _____

Supervisor Name _____

Supervisor Phone Number () _____ May we contact? _____

Company Name _____ Address: _____

Dates Employed From _____ to _____ Job Title _____
Month/Year Month/Year

Job Description _____

Reason for leaving _____

Supervisor Name _____

Supervisor Phone Number () _____ May we contact? _____

Company Name _____ Address: _____

Dates Employed From _____ to _____ Job Title _____
Month/Year Month/Year

Job Description _____

Reason for leaving _____

Supervisor Name _____

Supervisor Phone Number () _____ May we contact? _____

Driver' License Information

Please attach an original copy of a 3 year driving record if applying for a Driver or Mechanic. Applicant will not be considered without one.

Do you possess a valid Driver's License? Yes _____ No _____

Driver's License Number _____ State _____ Class _____



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Criminal Record

Have you ever been convicted of a felony? Yes _____ No _____

If yes, please explain _____

Signature and Certification

St. Andrews Public Service District is an equal opportunity employer. Applicants will be considered for positions without regard to age, race, color, religion, national origin, gender, or disability.

I hereby affirm that the information provided on this application (and any accompanying resume and/or documentation, if any) is true and complete to the best of my knowledge. I also agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date. I further understand this application becomes the property of St. Andrews Public Service District and will not be returned.

I understand that my employment can be terminated, with or without cause, at any time at the discretion of St. Andrews Public Service District or myself. I understand that no management official other than the St. Andrews Public Service District has any authority to enter any agreement contrary to the foregoing or make any oral assurance or promise of continued employment.

I authorize persons, schools, my current and/or recent employers and organizations named in this application and accompanying resume and/or documentation, to provide any relevant information that may be required to arrive at an employment decision.

Signature _____

Date _____